

**Minutes of the Bi-Monthly Meeting of Knaith Parish Council held in the
Village Hall on Monday 10th June 2024**

Present: Councillor D. Belton (Chairman)
Councillor A. Morphet
Councillor S. Breeze
Councillor D. Randall
Councillor E. Bailey
Councillor W. Stanser
Mrs E. Coulson (Clerk)

1/6/24. Declaration of Acceptance of Office

All Councillors present, except District Councillor Bailey, signed Declarations of Acceptance of Office which were witnessed by The Clerk.

2/6/24. To Elect a Chairperson

It was proposed by Councillor Stanser to Elect Councillor Belton as Chairman, seconded by Councillor Randall. Councillor Belton accepted the position and signed the Declaration of Acceptance of Office as Chairman.

3/6/24. To Elect a Vice-Chairperson

It was proposed by Councillor Belton to elect Councillor Morphet as Vice Chairman, seconded by Councillor Breeze. Councillor Morphet accepted the position and signed the Declaration of Acceptance of Office as Vice-Chairman.

4/6/24. Apologies for absence

Councillor Bowdler was absent, apologies were sent and accepted.

5/6/24. To receive any declarations of interest in accordance with the Localism Act 2011 and to receive any applications for Dispensation. Members may make declarations at this point but also make them at any point during the meeting.

Councillor's Stanser and Breeze both declared an interest in the Village Hall.
District Councillor Bailey declared an interest in Planning and the Village Hall.

6/6/24. To approve the Minutes of the last meeting on 15th April 2024

Minutes have been circulated and it was proposed by Councillor Stanser and seconded by Councillor Belton and **resolved** to sign as a true record.

7/6/24. Governance Documents

- a. Standing Order – There was no change required to this policy.
- b. Financial Regulations – There was no change required to this policy.
- c. Code of Conduct – There was no change required to this policy.
- d. Complaints Procedure – There was no change required to this policy.
- e. GDPR – There was no change required to this policy.

8/6/24. Review and confirm arrangements for Insurance Cover in respect of all Insured Risks

The Clerk informed Councillors that the renewal from Zurich was at a cost of £281.90. It was **resolved** that the Clerk should go ahead with the renewal and the Risk Assessment was checked and signed.

9/6/24. Clerk's report on Outstanding Matters

Highways & Ditches

Despite the grips being put in, the corner has still been reported as flooded. Photos of the corner still flooding have been taken. I will submit them to Martin Snaith and see what he thinks.

DC Bailey explained that they could not clear the drains as they have collapsed. They are trying to work out how to manage the flow to the ditch on the other side and is more complex than first thought. Clerk to contact LCC Martin Snaith for an update. **Action EC**

Anti-Social Behaviour

Can be reported straight through the WLDC website.

Antisocial behaviour includes, but is not restricted to any of the following:

- abandoned vehicles (not stolen)
- graffiti
- rowdy or inconsiderate behaviour
- neighbour disputes
- littering
- dog fouling
- fly-tipping
- fly-posters

WLDC have Antisocial Behaviour Officers who can provide advice and support. They work with partners including the Police to find solutions to local issues.

The Following are not classed as Anti-Social and will need to be reported to the Police (non-emergency No: 101) if the following is experienced or witnessed:

- criminal Acts (such as violence, theft, or burglary)
- drug dealing/paraphernalia
- dangerous dogs
- trespass
- nuisance calls
- prostitution-related activity
- begging or vagrancy
- fireworks
- vehicle nuisance/Inappropriate use (such as speeding, joy riding or obstructing access)

You will need to contact the Environmental Protection team if you are experiencing or have witnessed the following:

- Statutory Notice
 - noise from domestic or commercial premises (such as loud music or TV, noisy dogs and other animals, DIY, or noise from machinery)
 - artificial light (security lights not streetlights)
 - odours/smoke from garden bonfires for example
- Public Health
 - vermin (rats and mice)
 - overgrown or rubbish in gardens

The parking on the Willingham Road by the corner of Upton Road is an ongoing issue. Leaflets have previously been distributed around the Parish highlighted this issue.

Could the installation of double yellow lines be an option. The Clerk will contact Highways and raise the issue. CC in Community Officer Samantha Key. Highlighting that a lot more traffic is passing through the village due to the traffic lights/roadworks on the new roundabout. Of which the works have just been extended to September 24. **Action EC**

Anti-Social behaviour should be reported as soon as possible after the event as per the above.

10/6/24. Correspondence

General Correspondence – List circulated.

11/6/24. Financial Matters and Grant Considerations

- a. Internal Audits October to December 2023 and January to March 2024 – Circulated, approved, and signed by Councillor Breeze and The Clerk.
- b. Financial Statement to June 24 – With payments totalling £539.20 it was **resolved** that the Chairman would sign the statement for the record. The Defibrillator Maintenance invoice came through after

the document was issues. This is £106.00 for 24/25. It was agreed that this would be paid. It was also raised that the regular maintenance needs to be set up. Councillors Breeze and Stanser along with The Clerk have volunteered to perform this. The Clerk will contact WLDC to set up. **Action EC**

- c. Grant/Annual Cost Considerations – All proposed Grants and Annual costs were read out by The Chairman. These had previously been agreed when the Precept was set in January 24. It was proposed by Councillor Morphet that these be reviewed when the budgeting is performed in November 24. **Action Agenda September 24**

It was also proposed by District Councillor Bailey that some parishioners cut parts of the grass/hedges/footpaths in the parish. Would it be possible to map out these areas and perhaps contribute for these to be maintained. **Action Agenda September 24**

12/6/24. Annual Governance and Accountability Return 2023/24

- a. Approval of the Parish Council Annual Internal Audit.
- b. Approval of the Annual Governance Statement
- c. Approval of the Accounting Statements
- d. End of Year Accounts requirements including Public Rights and Publication

The Audit paperwork has been prepared and circulated. All Statements read out, approved, and signed by the Chairman, Councillor Breeze (Internal Auditor) and the Clerk/Responsible Financial Officer.

13/6/24. Solar Projects

The current projects awaiting decisions have been held since parliament closed because a General Election has been called 4th July 24.

District Councillor Bailey highlighted that another one for 1,600 hectares from Newton on Trent to South Clifton that will require nine hundred containers fir batteries. She raised the query about reduced tariffs for those affected by the projects and they said this was a possibility whereas Gate Burton Solar Project ruled this option out completely. This may be because Gate Burton are a harvester and not a provider.

This needs to be highlighted as an item if the plans are approved.

It was raised that we need to be thinking about what the Parish thoughts are on what we could get from the community fund if the projects are approved. It was agreed that we should canvass the parish to Pre-Plan in the event of the projects being approved.

A flyer to be produced asking the questions which can completed anonymously and returned in person, to the email or through the website.

The following ideas were raised to include on the flyer:

- Provision for Solar Panels on Domestic Properties
- Reduction in Energy Tariff
- Provision for Village Infrastructure – Village Hall Solar Panels
- Provision for Road Traffic Calming Measures
- Jobs and Skills I.e. Apprenticeships
- Other

Councillor Belton with devise a draft flyer as above and circulate to Councillors. **Action DB**

It was also raised that the Parish should photograph the roads to ensure that any damage is repaired as an improvement. Maybe by Drone.

14/6/24. Planning

Application WL/2024/00402 – Land Adjacent to Terrace House Farm – Erect a Detached Tractor Shed.

The details of this planning application were not available on the website before the meeting.

In essence it is for a tractor shed to be built in a field. It was proposed that we comment and just ask the question:

Why do they need a tractor shed when the land is not farmed. Only want to rule out that they may get planning permission and then apply for this to be converted further down the line. Will review documents when they are published fully and pose the question if necessary. **Action EC**

15/6/24. Speed Initiatives

Councillor Breeze suggested dates to perform Community Speed watch of 27th and 28th June. It was raised that the speed sign had been up for several weeks and not charged. Councillor Stanser has taken responsibility for this again in the short term as this needs to be kept charged and up in the village as it does have an effect.

Councillor Stanser has reviewed the option of a charging point from the village hall directly to the pole outside causes problems, with the cables and practicality of it, so this was ruled out.

Councillors Stanser and Belton along with The Clerk agreed to meet and try to resolve the issues we have been having about downloading the information from the indicator. **Action DB, WS and EC**

16/6/24. Village Hall

Councillors Bailey, Stanser and Breeze Declared an Interest as they sit on the Village Hall Management Committee.

The new fence has been completed. Mr Thomspen hit a few problems which increased his quote as he had to concrete some posts in because the ground was not stable. It was also noted that when the old posts were removed by the corner of the Village Hall, they were not concreted in at all which does raise questions as to how easier this made it for the panels to be stolen.

The insurance company paid out on the two claims which covered the works completed.

The posts will require treatment as they are oak. Mr Thompson would be willing to quote for this.

Would it be possible to get some volunteers from the Parish to complete this one weekend?

Councillor Stanser also raised that he would still like the CCTV to be considered. District Councillor Bailey highlighted that some systems are good. The Parish Council will consider its options. **Action WS**

17/6/24. Items of information to be noted and if necessary, dealt with at the next meeting.

- 1) The Clerk’s Appraisal
- 2) EV Charging Points – Register Interest

18/6/24. Date for next meeting.

A date was set for the next Bi-Monthly Parish Council Meeting - Monday 8th July 2024 at 6.30 pm.

With all business concluded the meeting closed at 8.05pm

Signed Dated